





LAFAYETTE NOVEMBER 2019

WORKSHOP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
 <p>WORKSHOP DESCRIPTIONS: <u>Resume:</u> How to make an online ICC resume <u>Digital Literacy:</u> Conquer computer basics <u>Interviewing:</u> Key preparation tips for most interview situations <u>Career Interest:</u> Match occupations to your skills, values, interests <u>Job Search:</u> Learn how to find jobs using a variety of online tools <u>TORQ:</u> Job & career search using the TORQ website <u>Work Readiness & Employment Background Checks:</u> Learn what employers expect and what's in most background checks.</p> 				1 9:00 TAFE
4 9:00 Job Club 11:00 Career Interest 12:00 TORQ	5 Office Closed 	6 9:30 RESEA TORQ 2:30 Work Ready & Employment Background Check	7 8:30 Job Search 9:30 Resume	8 9:00 TAFE
11 Office Closed 	12 9:30 RESEA TORQ	13 9:30 RESEA TORQ 2:30 Interviewing	14 8:30 Open Lab 10:00 Work Ready & Employment Background Check 11:00 Career Interest	15 9:00 TAFE
18 9:30 Job Club 11:00 Interviewing 2:30 Open Lab	19 9:30 RESEA TORQ	20 9:30 RESEA TORQ 2:30 Resume	21 8:30 Digital Literacy 9:30 Job Search	22 9:00 TAFE
25 9:00 Job Club 11:00 TORQ	26 9:30 RESEA TORQ	27 9:30 RESEA TORQ 2:30 Career Interest	28 Office Closed	29 Office Closed 