




# KOKOMO & LOGANSPORT NOVEMBER 2019

## WORKSHOP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>WORKSHOP DESCRIPTIONS:</b></p> <p><b>Resume:</b> How to make an online ICC resume</p> <p><b>Digital Literacy:</b> Conquer computer basics</p> <p><b>Interviewing:</b> Key preparation tips for most interview situations</p> <p><b>Career Interest:</b> Match occupations to your skills, values, interests</p> <p><b>Job Search:</b> Learn how to find jobs using a variety of online tools</p> <p><b>TORQ:</b> Job &amp; career search using the TORQ website</p> <p><b>Work Readiness &amp; Employment Background Checks:</b> Learn what employers expect and what's in most background checks.</p>				 <p><b>1</b> 9:00 Resume 10:00 TORQ 11:00 Career Interest</p>
<p><b>4</b> 9:00 TAFE</p>	<p><b>5</b> Office Closed</p> 	<p><b>6</b> 10:00 RESEA TORQ 11:00 Job Search 12:00 Resume</p>	<p><b>7</b> <i>Logansport Workshops:</i>  <i>Fridays in RED</i></p>	<p><b>8</b> 9:00 TORQ 10:00 Digital Literacy 11:00 Interviewing</p>
<p><b>11</b> Office Closed</p> 	<p><b>12</b> 10:00 RESEA TORQ 11:00 Work Ready &amp; Employment Background Check 12:00 Job Search</p>	<p><b>13</b> 10:00 RESEA TORQ 11:00 Interviewing 12:00 Resume</p>	<p><b>14</b></p>	<p><b>15</b> 9:00 Career Interest 10:00 Resume 11:00 TORQ</p>
<p><b>18</b> 9:00 TAFE</p>	<p><b>19</b> 10:00 RESEA TORQ 11:00 Career Interest 12:00 Digital Literacy</p>	<p><b>20</b> 10:00 RESEA TORQ 11:00 Resume 12:00 Job Search</p>	<p><b>21</b></p>	<p><b>22</b> 9:00 TORQ 10:00 Digital Literacy 11:00 Work Ready &amp; Employment Background Check</p>
<p><b>25</b> 9:00 TAFE</p>	<p><b>26</b> 10:00 RESEA TORQ 11:00 Digital Literacy 12:00 Resume</p>	<p><b>27</b> 10:00 RESEA TORQ 11:00 Work Ready &amp; Employment Background Check 12:00 Interviewing</p>	<p><b>28</b> Office Closed</p> 	<p><b>29</b> Office Closed</p>