

Lisa Miller Elevator Speech

My name is Lisa Miller. I am a motivated, personable business professional with multiple college degrees and a successful 12-year track record of profitable small business ownership. With a talent for quickly mastering technology – I've recently completed a Microsoft Office Suite certificate course. I consider myself diplomatic and tactful with professionals and non-professionals at all levels. In my healthcare business, I was accustomed to handling sensitive, confidential records. My background also includes a demonstrated history of producing accurate, timely reports meeting stringent HMO and insurance guidelines.

I am flexible and versatile – as well as able to maintain a sense of humor under pressure. My associates often remarked about my ability to stay poised and competent, which helped me to easily transcend cultural differences with a variety of patients. I thrive in deadline-driven environments! As a professional who enjoys working with the public, I am eager share what I can do to help their organization thrive in the face of today's tough economic challenges by building relationships that result in customer retention.